

3<sup>rd</sup> May 2024

Dear Parents / Carers,

## Year 11 Study Leave

As we approach a crucial phase in the academic journey of our Year 11 students, we would like to provide you with important information regarding study leave - we get the same questions every year. It is our commitment to ensure the best possible support for your child during this significant time.

Once the GCSE exams start, normal lessons will run, either providing specialist exam revision or (once the exam(s) for that subject has already taken place) a quiet, supervised environment in which students may revise for forthcoming exams. Please note that none of the students have 'free' lessons, they should go to their timetabled subject and be directed from there.

### Start Date of Study Leave:

The opportunity for study leave for Year 11 students will commence after May half-term, ie **Monday 3<sup>rd</sup> June 2024**. After this date, your child must come into school for all of their exams but students have the opportunity to return home after their examinations and work at home if they choose to do so. However, the expectation is that students should attend all lessons in subjects where they have yet to sit an exam as teachers will be using these lessons to go through any final points and provide advice to ensure students are as well-prepared as they can be.

It is essential that if students leave the Academy site they must sign out at the main office. Students are not stay in Holbrook village unless they reside there. If students wish to stay on the Academy site and work/revise then a staffed 'study room' will be available.

### Study Leave Guidelines:

We firmly believe that provision should be made available for those pupils who wish to continue coming into school for additional revision support. This ensures that every student has access to resources and guidance during this critical period. Students are entitled to come into the Academy as normal until their final day on Friday 21<sup>st</sup> June - Leavers' Day. Should Year 11 students want to continue to attend school as normal, the normal expectations will apply:

- arrive on time
- leave at the correct time
- wear correct uniform
- attend their timetabled lessons
- behave in accordance with Academy expectations.

Failure to attend an exam for which your child has been entered may result in the Academy pursuing repayment of the entrance fee and/or withdrawal of usage as a center for further exams.

Typical costs of entry range between £35 and £50 for a qualification. Specific costs can be found on exam board websites. For instance, AQA can be found here: <https://filestore.aqa.org.uk/admin/library/AQA-ENTRY-FEES-SUMMER2024.PDF>

**Key dates:**

Leavers' day is Friday 21<sup>st</sup> June from 8.30am to 12 midday - students will need to find their own way home on this day. Further details will be shared nearer the time.

Prom is on the same day and is being held at The Belstead Brook Hotel.

Prom is not an entitlement and attendance could be withdrawn for any of the following:

- Failure to attend an exam that they are entered for
- Significant breach of Academy policy
- Poor behaviour on Leavers' day
- Disruption to an examination
- Persistent disruption that causes the Academy to believe their presence at Prom may undermine the smooth running of the event
- Possession of prohibited item in the Academy such as vape or smoking paraphernalia

**Support and Resources:**

We remain fully committed to providing the necessary resources and support during study leave. Revision materials, online resources, and guidance from subject teachers will be made available to assist your child in their preparations. Teachers will provide resources and activities via Google Classroom or email as requested.

**Parental Involvement:**

We encourage you to actively participate in supporting your child's revision efforts. Establishing a conducive study environment at home and engaging in open communication with your child about their revision plans can contribute significantly to their success.

We wish our Year 11 students every success in their upcoming examinations and thank you for your ongoing support.

Yours sincerely



George Anstee-Parry  
Acting Headteacher