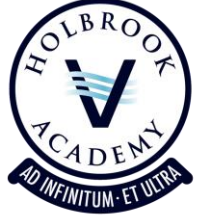




# Transition Evening

6th July 2023



**Mr Anstee-Parry**  
*Acting Headteacher*



**Mrs Watson**  
*Acting Deputy  
Headteacher*

# The Leadership Team



**Mr Newstead**  
*Assistant Headteacher*



**Mr Sansom**  
*Acting Assistant  
Headteacher*

# Heads of Year



**Mr Holmes**  
Head of Year 7  
Head of PRE  
and Subject lead  
for Citizenship



**Ms Keinzley**  
*Head of Year 8 &  
Student Support  
Officer  
(Behaviour)*



**Mr Woods**  
Head of Year 9  
and PE Teacher



**Ms Cocker**  
*Head of Year 10  
& Student  
Support  
(Pastoral)*



**Mr Le Marrec**  
*Head of Year 11 &  
Behaviour  
Manager*

# Mr M Holmes - Head of Year 7

Good evening,

My name is Matthew Holmes and I have been working in the education sector for almost 25 years.

My first teaching role back in 1996 was as an English teacher for the British Council in Israel. I then completed my studies and spent time teaching in Essex and London before moving to Japan in 2003. In Japan I spent 15 years working in the Private Education Sector in Tokyo. My roles were both teaching and training before moving into recruitment and management.

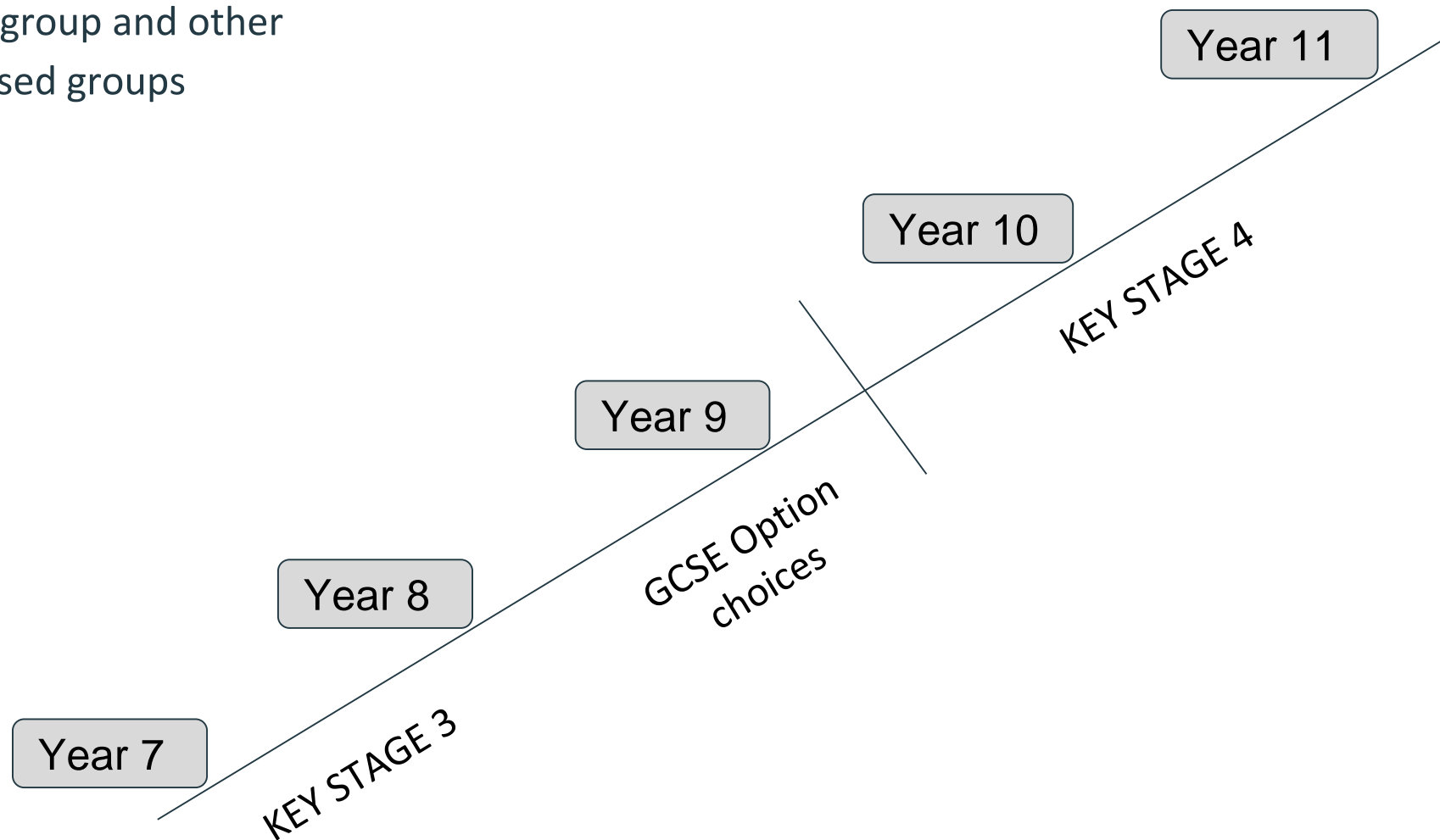
I have been teaching at Holbrook Academy for the past 5 years. I also attended Holbrook as a student so I know this community well. When I was a student here my favourite subjects were Art and PE. I still paint in my free time and I have been known to run a marathon or two.

I am looking forward to working with you all.



# Form Groups and Classes

- Same form tutor year on year
- Two groupings - form group and other loosely attainment based groups



# Uniform

- Black trousers (No jeans, 'skinny' or jean style trousers or leggings), or
- Black skirt (Knee length pleated or straight but not frilled or tight/figure hugging)
- Plain white shirt with Academy tie
- Jumper with Academy logo
- Black school shoes (No trainers, canvas shoes, coloured soles/laces or open toe shoes)





- No coloured t-shirts to be worn under shirts.
- Belts should be black and fit belt loops of school trousers/skirt.
- Jewellery and make up should be discreet.
- No facial or other body piercings – this includes any facial piercings such as tongue, eyebrow, (nose stud ok).
- No inappropriate hair colours/extreme styles – experimentation with hair style / colour should be saved for the holidays.
- No long painted nails, acrylic or otherwise.

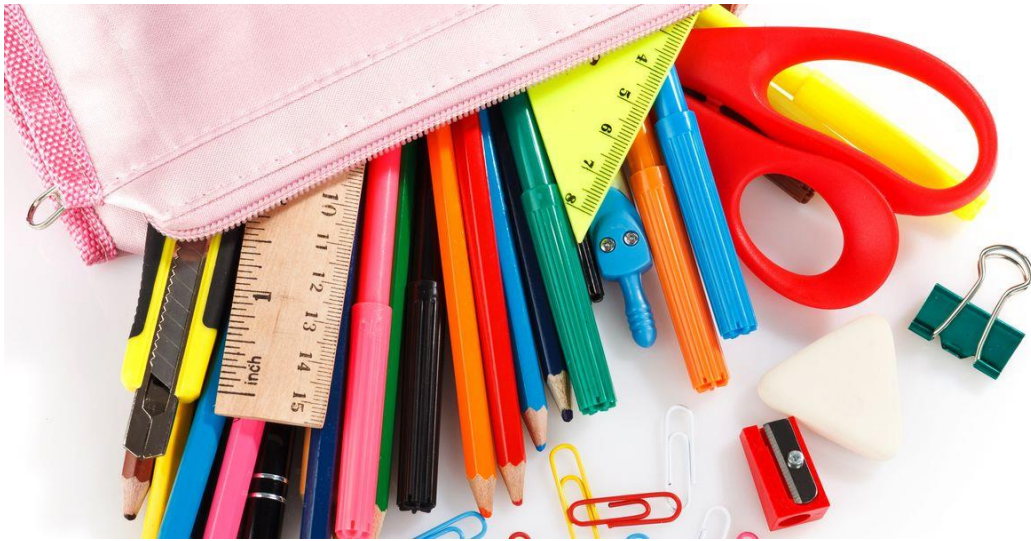
Academy sweaters, ties and PE Kit are available from Coes of Ipswich – [www.coesschoolwear.co.uk/](http://www.coesschoolwear.co.uk/)

*All other items of Academy uniform are available from the usual stockists of Marks & Spencer, Tesco, Sainsbury, Asda, etc and Coes of Ipswich also have a good, well priced range.*

# General Uniform Rules



# Equipment



During the holidays you need to make sure you are ready for school.

## You must have:

- The correct uniform
- PE Kit
- A strong bag or rucksack
- A calculator
- An A4 spiral bound sketch pad for Art (*available to purchase from School Gateway*)
- A pencil case containing:
  - A pen you can write neatly with (biro or cartridge)
  - A spare pen and spare cartridge
  - 2 pencils and a pencil sharpener
  - A ruler, a compass and protractor
  - Some colouring pencils
  - A rubber (also an eraser pen is useful for ink pens)
  - You may bring Tippex paper but NOT bottles of Tippex





# Money

- You will not need money to buy lunch or snacks as we have a cashless catering system. You may, of course, bring a packed lunch if you prefer.
- Do not bring too much money to school in case it gets lost - students are responsible for looking after their own money

On their first days you will be given:

- a locker where you can keep your personal belongings and books.
- a Student Planner - which will include space for you to write down important notes, messages, reminders and achievements.
- a timetable to stick in your Planner.



- No mobile phones or tablets to be used between 8.30am and 3.15pm – this includes earphones
- Unless a teacher gives you direct permission for the benefit of your learning

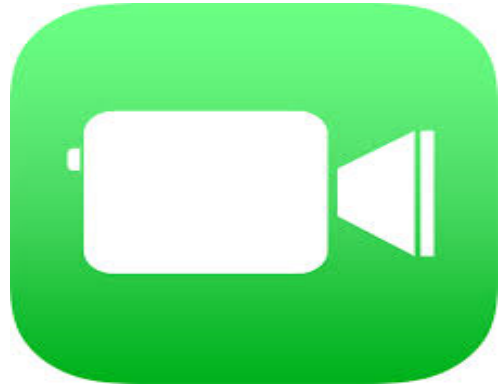
# Electronics



# Internet Safety



**WhatsApp**



- Have open and frank conversations with your children
- Be aware of their online activity
- Have a '*device down time*' rule – establish this before problems arise

Mrs Watson

# Student absent at registration



## Sign in on arrival at Academy

Will be registered as follows:

L – signed in before 9.00am

U – signed in after 9.00am

## Leaving School during Academy Day

Absence form/written confirmation to be received in advance

Parent/carer to sign student out of Academy on departure

## Unauthorised holiday

Penalty notice will be issued

## Student absent for reasons other than illness.

**Absence form must be completed prior to absence or paperwork to confirm reason for absence must be provided.**

A medical card must be completed by the medical practitioner for each absence

Authorised absence registered as follows:

M – medical appointment

C – authorised circumstances

H – authorised holiday

Unauthorised absence will be registered as follows:

O – unauthorised

G – unauthorised holiday

## Student absent through illness

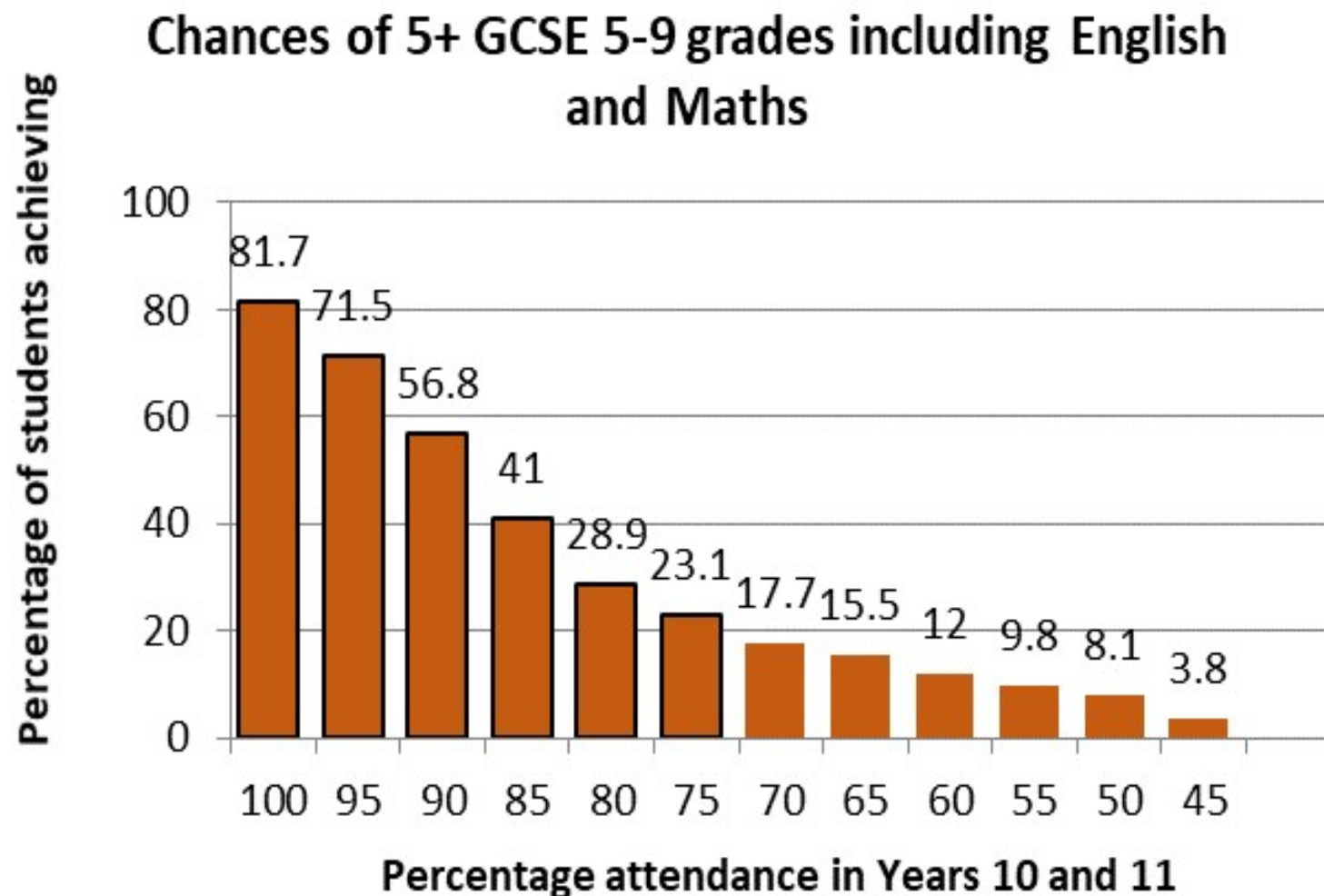
Parent/carer to phone absence line 01473 328317 on each day of absence

If this information is not received the Academy will contact the parent/carer by text or phone.

If no response, the Academy will telephone the other contacts in order of priority as submitted by the parent/carer.



# The Impact of poor attendance...



- Fewer friendships
- Lower confidence
- Lower attainment

NB: We will work with you to increase attendance

# Pastoral Care

Meet the team:



**Mrs Watson**  
*Acting Deputy  
Headteacher  
Pastoral Care*



**Miss Crabtree**  
*Safeguarding and  
Pastoral Manager*



**Ms Cocker**  
*Head of Year 10 &  
Student Support  
Officer (Pastoral)*



**Mrs Jackson**  
*Family Liaison  
Officer*

# Behaviour and Attitudes

Meet the team:



**Mr Sansom**  
*Acting Assistant  
Headteacher Behaviour  
and Attitudes*



**Mr Le Marrec**  
*Head of Year 11  
& Behaviour  
Manager*



**Ms Keinzley**  
*Head of Year 8 &  
Student Support  
Officer (Behaviour)*



**Mr Charway**  
*Behaviour Support*

# Layers of support

**Form Tutor** - 1st port of call. They will get to know your child the best as they will see them everyday

**Head of Year** - Will support the form tutors and be there if there are additional concerns around attendance, behaviour and pastoral care or just around settling in

**Assistant Headteacher Behaviour and Attitudes** - Will oversee the Heads of Year and support with issues of Behaviour along with the behaviour team

**Pastoral Support** - will offer more specialist support around Attendance, Safeguarding, Mental Health and Pastoral Care. This could include intervention programmes, ELSA (Emotional literacy support assistants), in school counselling and if required the Pastoral team can signpost or refer to

**External Support** - The Pastoral Team can support students and families if external support is required. This may involve CAMHS (Child & Adolescent Mental Health Service), CAFs (Common Assessment Framework) and Social Care

# If you have pastoral concerns...

- 1st Speak to/email the **form tutor**
- If the issue is not resolved or continues, please contact the **Head of Year**. The **Head of Year** will be able to offer additional support

If the concern is not resolved and is mainly around behaviour

- The next port of call is the **Assistant Headteacher Behaviour and Attitudes**

If your concern is not resolved and is more about wellbeing, mental health or safeguarding

- Contact a member of the **Pastoral Team** via the school office



Mrs Darby

# **Special Educational Needs at Holbrook Academy**

**Mrs Kathryn Darby  
SENCo**

# The Holbrook SEND Team



**Kathryn Darby**  
SENCo



**Emma Dallas**  
Teaching Assistant  
Handwriting, Touch Typing  
and Basic Skills Intervention



**Sarah Pearce**  
Teaching Assistant  
Dyscalculia  
Intervention



**Zoe Harris**  
Teaching Assistant  
Dyslexia Intervention



**Gemma King**  
Teaching Assistant  
ADHD/ ASD  
Intervention



**Mel Brown**  
SSC Manager /ELSA



**Sarah Adams**  
SSC Instructor /ELSA



**Alex Thompson**  
Teaching Assistant



**Kiri Waterman**  
Teaching Assistant



**Sheila Stacey**  
Teaching Assistant



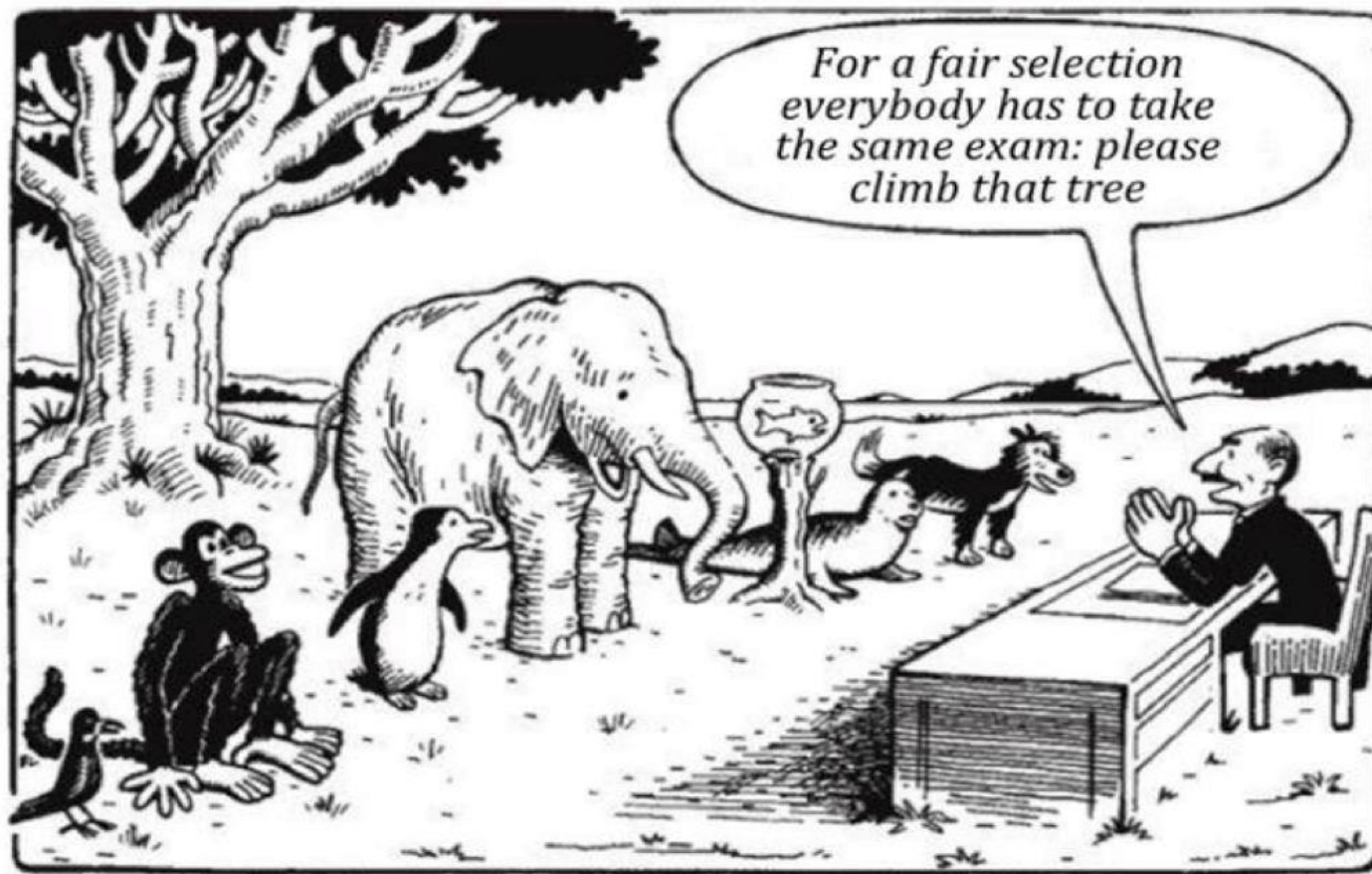
**Emma Holmes**  
Teaching Assistant



**Tracey Pallant**  
Teaching Assistant



**Judit Torrens**  
Teaching Assistant



## Our Education System

*"Everybody is a genius. But if you judge a fish by its ability to climb a tree, it will live its whole life believing that it is stupid."*

*- Albert Einstein*

It's our job to make sure that students are not at a disadvantage because of their special educational needs or disability.

## What is our SEND offer?

At Holbrook we believe that **ALL** Teachers are teachers of SEND

To help our teachers every SEND pupil has a One Page Profile which clearly outlines how to best work with that child.

This is a document that is constantly updated as the child's needs change over time.

It is written by the child and the child's Key Worker.



# What is SEND?

A child who has Special Educational Needs or Disabilities (SEND) may find it significantly harder to learn or to take part in activities which students of the same age are able to do.

These students may require additional support or provision in order for them access the same curriculum as other students of the same age.

**Our vision at Holbrook Academy** is to know every child well, support them according to their individual needs and build quality relationships with parents and carers, which enables them to achieve or exceed their potential.

# What do you do if you have concerns about your child's learning?

- If your concern is around a particular subject in school contact your child's subject teacher
- If your concerns are more general contact your child's form tutor in the first instance or the Head of Year, Mr Holmes.
- If your concerns are more specifically about your child struggling in school with accessing their lessons, please do contact me.

At the end of this presentation I will  
be available to chat with you about  
your Child's SEND requirements.



**Mr Newstead**  
*Assistant Headteacher*  
*(Now has more hair)*



# Overview

This is your one-stop shop for:

- Homework
- Attendance
- Behaviour
- Progress data
- Reports

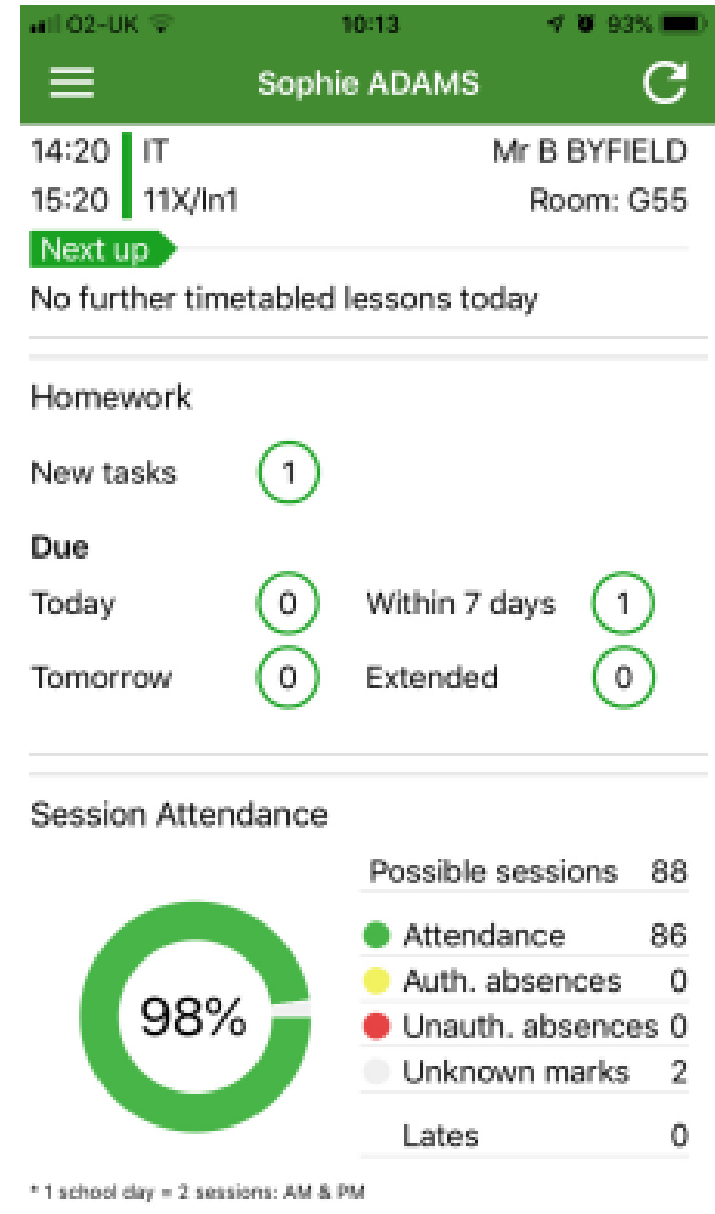






# Overview

Go4Schools can be accessed via the website, or the app. For parents, the app is preferred, as it also gives you notifications.





4 SCHOOLS

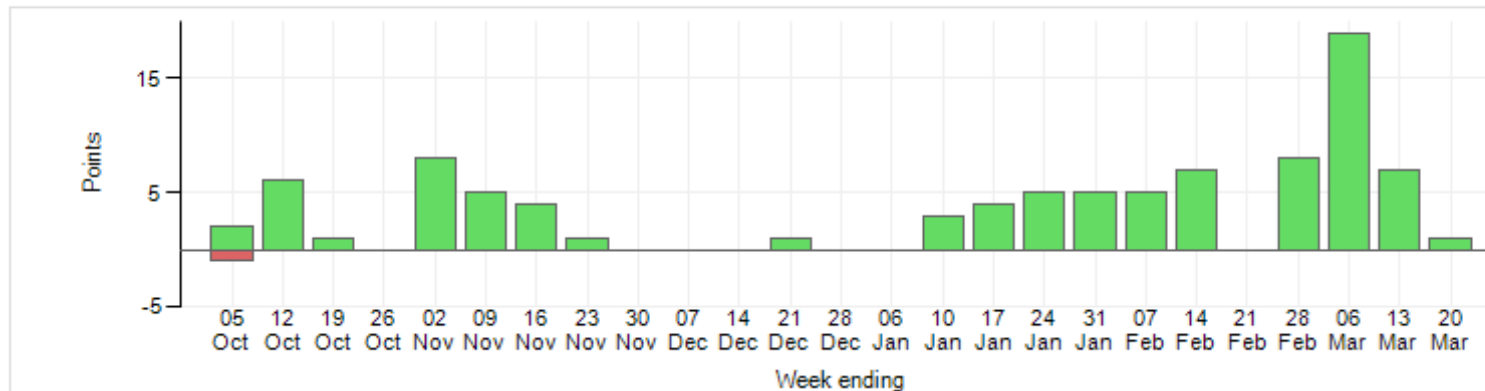
# Live Behaviour at a Glance

Clear descriptions of each event, where and when it took place.

When event occurred	Event
Tue, 17 Mar Amy CastonCook	Gold Star Year 11, Art, 11A/Ar1, Room: 10
Wed, 11 Mar Le Marrec	Skills Award
Wed, 11 Mar deleine Love	Top Supporter Year 11, Geography, 11D/Gg1
Mon, 09 Mar Carl Moore	Top Supporter Year 11, Science, Room: 20
Fri, 06 Mar Amy CastonCook	Skills Award Year 11, Art, 11A/Ar1, Room: 10

Graphs that show events over time - this one is very good!

Behaviour over time





# Live Behaviour at a Glance

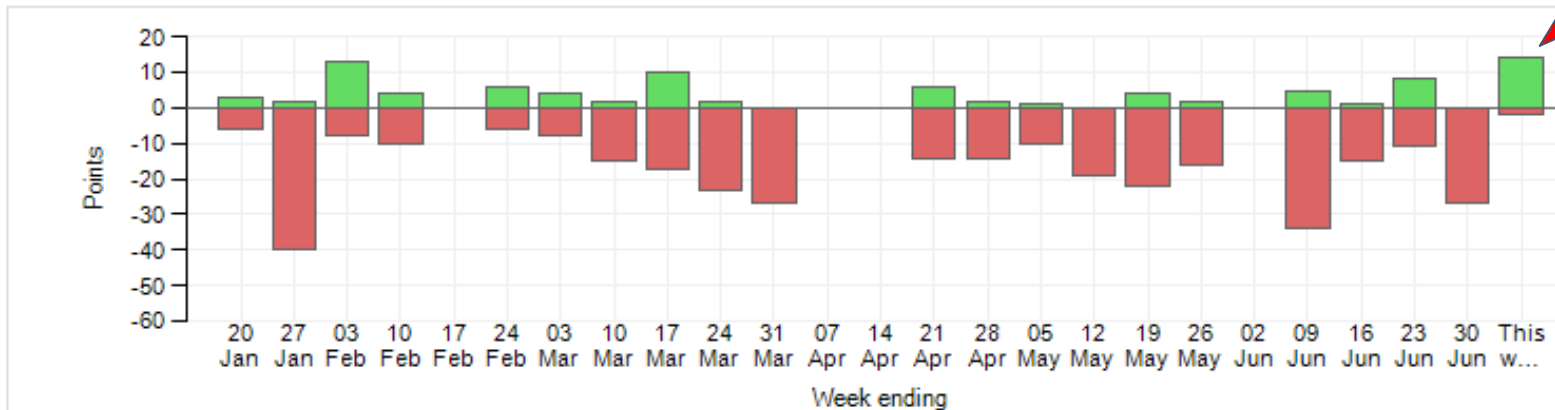
## Most recent events

All events in 2023, Sep 2022, Oct 2022, Nov 2022, Dec 2022, Jan 2023, Feb 2023, Mar 2023, Apr 2023, May 2023, Jun 2023, Jul 2023

When event occurred	Event
Tue, 04 Jul Footer	R1 Behaviour expectations met Year 9, Computer Science, 9a/Cp4, Room: 19
Tue, 04 Jul Footer	R2 Excellent verbal contribution in class Year 9, Computer Science, 9a/Cp4, Room: 19
Tue, 04 Jul Footer	R3 Showing resilience to learning Year 9, Computer Science, 9a/Cp4, Room: 19
Tue, 04 Jul Footer	R1 Behaviour expectations met Year 9, Drama, 9a/Dr5, Room: PAC
Tue, 04 Jul Footer	R2 Excellent group work Year 9, Drama, 9a/Dr5, Room: PAC

Negative points appear in red, and reduce a student's overall score.

## Behaviour over time









4 SCHOOLS

# Live Attendance

This student  
skipped  
registration!

They were also  
late to Maths!

Today's timetable

Th	08:30	08:50	09:50	09:50	10:50		11:10	12:25		13:05	14:10	14:10	15:15
	Reg N 9	Science 9a/Sc4	/	Phys.Educ. 9a/Pe5	/		Maths 9a/Ma5 Mrs O Adigwe 27	L		Maths 9a/Ma4 Mrs L Dove	\	English 9a/En5 Mr K Newstead	\
	Orwell Mr D Sanso	Mr S Kerry		Mr A Bartholomew			   						

[View full timetable](#)

Green marks  
mean they  
arrived on time.

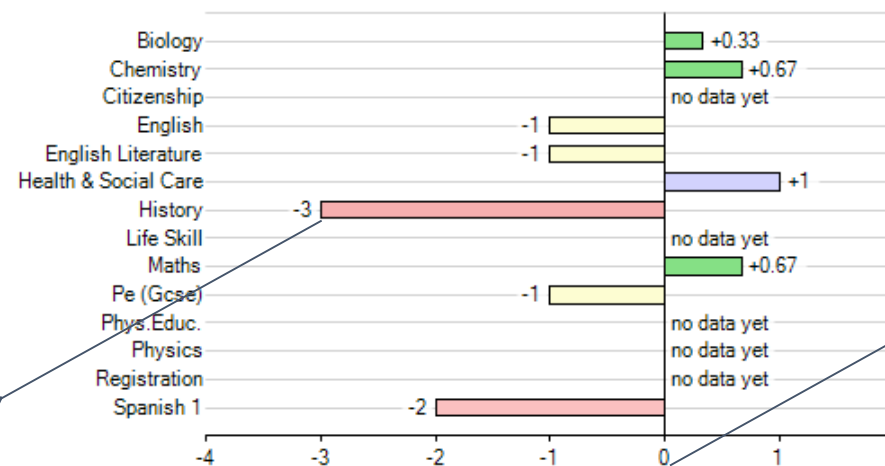


4 SCHOOLS

# Your child's academic performance

At a glance

Residuals: Grade



- Significant progress concerns -5
- Many progress concerns -4
- Some progress concerns -3
- May not reach target grade -2
- Reasonable progress - expected to reach target -1
- Good progress - should reach target
- At target grade
- Exceptional progress +1
- Exceptional progress +2
- Exceptional progress +3
- Exceptional progress +4
- Exceptional progress +5

History is labelled in red here because it is significantly below expected performance

The middle of this graph means 'On Track'

Purple is exceptional, beyond green!



# New Grading Schemes

Grade 9 is reserved for the top 3-4% students in the country.

NEW GCSE GRADING STRUCTURE										
9	8	7	6	5	4	3	2	1	U	






# Expected Progress

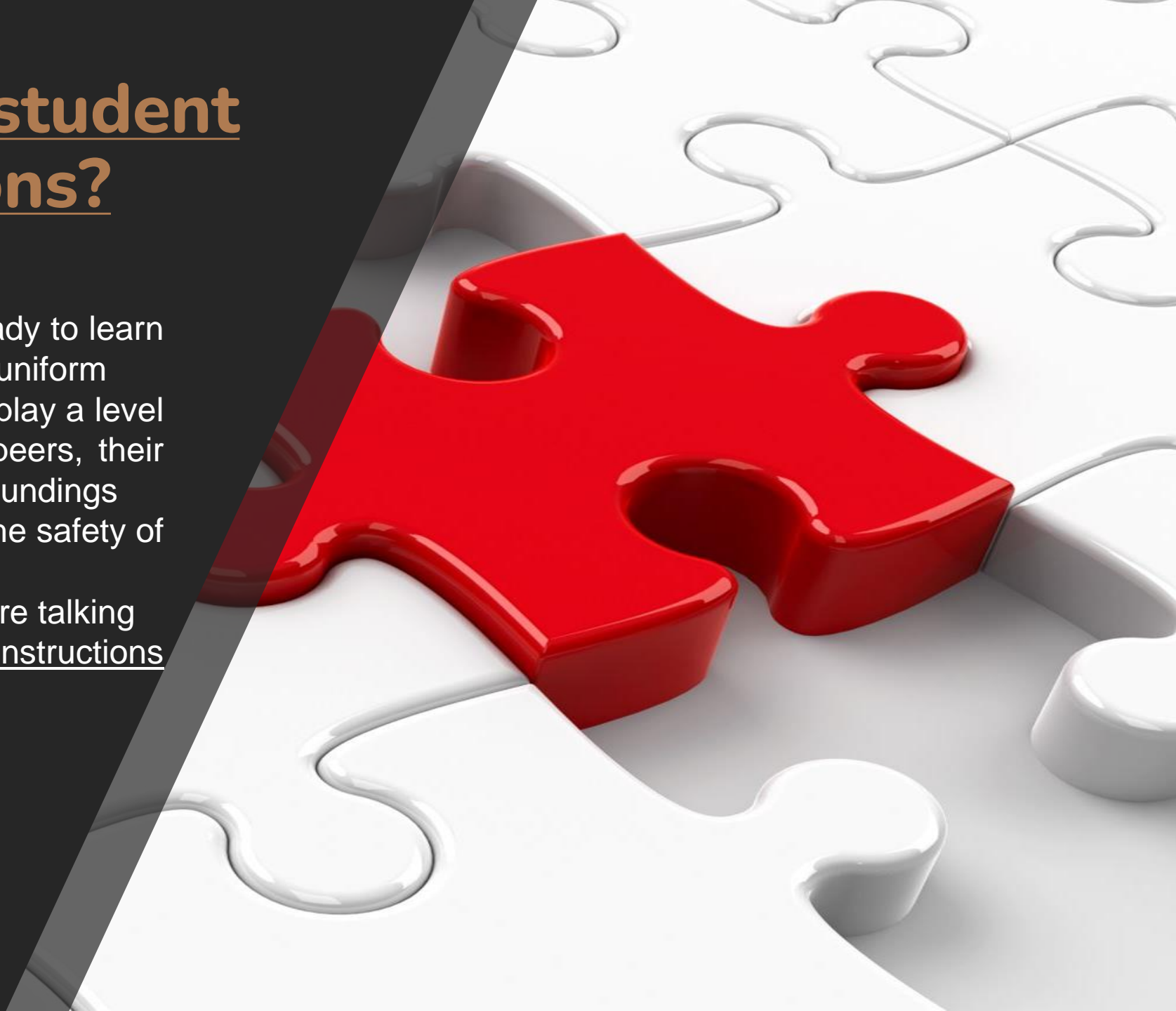
Minimum expected grades are calculated using KS2 data (SATS results) and Cognitive Ability Testing (CATs)

This student is doing a bit better than the minimum, and that is what we aim for!

Subject	Minimum...	Aspirational...	Current Grade	Predicted Grade	Mock Exam ...
 Biology Miss A	7	-	7+	7	-

# What are the student expectations?

1. Be ready – All students will be ready to learn and have the correct equipment / uniform
2. Be respectful – All students to display a level of respect for themselves, their peers, their teachers and their property / surroundings
3. Be safe – All students to ensure the safety of others – verbally and physically
4. Be silent whilst teacher or peers are talking
5. Follow and adhere to basic instructions given



# Code of conduct:

1. To arrive promptly at the Academy before AM registration
2. To wear the correct uniform at all times on the Academy premises
3. To bring the appropriate equipment for effective participation in all lessons
4. To be punctual to all lessons and arranged activities
5. To remain on Academy premises at all times unless permission is given
6. To use polite and courteous language at all times, to all members of our community
7. To move around the Academy site in a calm and respectful manner
8. To ensure no prohibited items are brought into the Academy
9. To welcome all visitors to the Academy
10. To uphold the positive reputation of the Academy at all times
11. To follow all protocol regarding mobile devices and computers
12. To be considerate of our local community when coming to and from the Academy including on the bus
13. To maintain appropriate physical boundaries in context (no kissing, hugging etc) whilst on site.

# First Day at Holbrook Academy

Wednesday 6th September 2023

NB: Bring all they need for any type of lesson

New Student Packs - please complete and return all the requested information as soon as possible.