



Holbrook Academy

Transition 2023 FAQs

Times of the School day

Our school day starts at 8.30am and will end at 3.15pm. This will allow for loading time of the buses which will be timetabled to leave our site at 3.30pm.

Bus Routes

Students who are entitled and who have opted in to a school travel / pass, will receive information from County Transport and should receive their travel passes before the end of the Summer holiday.

The 615, 616 and 98 are public bus routes which serve our Academy and timetable information can be found on www.suffolkonboard.com

Cars on School Site

Please be mindful of accessing the school site by car. On the transition days in August, this is fine as it is a one off. During normal school times, there is no access to the site to drop off or collect students at the start and end of the day. However, should your child have a disability or illness that requires them to be dropped off on the school site, please contact the main office to make us aware. A badge for your car will be supplied to authorise vehicle access to the school site.

Academy Website

Please access our website for information about the Academy:- www.holbrookacademy.org

There are some particularly useful videos that may help your child familiarise themselves with the school and staff. There will also be a link to additional FAQs which should address any further questions.

First day in September

Your child's first official day will be **Wednesday 6th September 2023**.

They should arrive via their normal means of transport and then go straight to the main hall for an assembly. There will be staff and students to help them find their way to the main hall. Following the assembly, they will then go to their form rooms where they will be welcomed by the form tutors.

What are the food arrangements for the first day back, will the canteen be open or should my child bring a packed lunch?

All students will need to bring a packed lunch for the first day. There will be a small selection of food available at break time which students can purchase. Please ensure your child's School Gateway account has been loaded with funds.

How does School Gateway work?

Download the app: If you have a smartphone, please download School Gateway from your app store (Android and iPhone). The app shows the same information as the website plus you can send app messages to the school for free.

Or

Visit the website: www.schoolgateway.com or use the link to School Gateway that can be found on the Homepage of the Academy website under 'Quick Links'. Click on 'New User', you will then have to enter your email address and mobile phone number. Please note these need to be the same email address and mobile number that the school holds on the student data sheet. Almost immediately, you will receive a text message with a PIN number. Once received the system will move you to the tab for 'existing user', again enter the email address and PIN.

When will I be able to set up my child's School Gateway account?

The School Gateway should be available from week beginning 15th August.

Full details on all aspects of Academy life from September will be sent to parents/carers during the Summer term. If you have any further questions after reading that, please email parents@holbrookacademy.org